

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 13**  
**11900 Cypress North Houston**  
**Cypress, Texas 77429-5948**  
**281 894-0151**

**MEETING AGENDA**

**Monday, February 24, 2020, 6:35 P.M.**

Call to Order

To receive comments from the public

Information Items:

- A. Fire Department Report
- B. Staff Report
- C. Treasurer Report

Action Items:

1. To review, discuss and take action regarding matters related to the sale of the District's Property located on Huffmeister.
2. To review, discuss and take action regarding matters related to the public relations of the District and receive a report from Touchstone District Services.
3. To review, discuss and take action regarding the design, planning, financing, construction and development of Station 25.
4. To review, discuss and take action regarding any needed repairs or improvements related to the operation of the District fire stations or equipment.
5. To approve the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.251.
6. To review, discuss and approve upcoming Purchase Orders.
7. To review, discuss and approve MOU between Shield-Bearer Counseling Centers and Harris County ESD#13.
8. To pay District bills, ACH withdrawals and transfers for payroll as well as any other checks that are presented at the meeting.
9. To review and approve the Harris County E.S.D. No. 13 Financial Statements of January 31, 2020, as presented.
10. To consider approval of the minutes from the meeting held on January 27, 2020.
11. To review, update, and approve District and personnel matters and policies.
  - a. Full-time Hourly and Part-time Hourly process.
  - b. Suppression Pay and Leave Policy.
  - c. Emotional Wellness Program

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**Meeting Agenda December 23, 2019 continued**

12. To discuss and approve contributing to the Cypress Creek VFD TAFR Cook Off competition.
13. To review, discuss and approve June 2020-May 2021 health, vision, and dental coverage.
14. To review, discuss and take action on any District matters which need to be included on the February 2020 meeting agenda.
15. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.
16. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
17. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
18. To take action on matters considered following any closed session meetings.

Adjourn.