

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 13
11900 Cypress North Houston
Cypress, Texas 77429-5948
281 894-0151

MEETING AGENDA

Monday, July 27, 2020, 6:30 P.M.

Call to Order

To receive comments from the public

Information Items:

- A. Fire Department Report
- B. Staff Report
- C. Treasurer Report

Action Items:

1. To receive a report from Dr. Ron Welch with Municipal Information Services.
2. To review, discuss and approve the 2019 District Audit.
3. To review, discuss and take action regarding matters related to the sale of the District's Property located on Huffmeister.
4. To review, discuss and take action regarding matters related to the public relations of the District and receive a report from Touchstone District Services.
5. To review and take action on 2021 budget and 2020 tax rate adoption planning, including review of Truth in Taxation procedures and designation of officials to calculate tax rates and provide tax rate information to the Board.
6. To review, discuss and take action regarding the design, planning, financing, construction and development of Station 25.
7. To review and accept the 2020 2nd Quarter Investment Report as presented.
8. To review, discuss and take action regarding any needed repairs or improvements related to the operation of the District fire stations or equipment.
9. To review and take action on file destruction list in accordance with the District's Records management procedures.
10. To approve the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.251.
11. To review, discuss and approve upcoming Purchase Orders.
12. To discuss and approve training for Alexa and Julia to receive the National Child Passenger Safety Certification.

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13. To pay District bills, ACH withdrawals and transfers for payroll as well as any other checks that are presented at the meeting.
14. To review and approve the Harris County E.S.D. No. 13 Financial Statements of June 30, 2020, as presented.
15. To consider approval of the minutes from the meeting held on June 22, 2020.
16. To review, update, and approve District and personnel matters and policies.
 - a. Early start to full-time salary non-exempt firefighter positions for future station 25.
17. To review, discuss and take action on any District matters which need to be included on the August 2020 meeting agenda.
18. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.
19. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
20. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
21. To take action on matters considered following any closed session meetings.

Adjourn.