

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 13
11900 Cypress North Houston
Cypress, Texas 77429-5948
281 894-0151

MEETING AGENDA

Tuesday, May 26, 2020, 6:30 P.M.

Call to Order

To receive comments from the public

Information Items:

- A. Fire Department Report
- B. Staff Report
- C. Treasurer Report

Action Items:

1. To review, discuss and take action regarding matters related to the sale of the District's Property located on Huffmeister.
2. To review, discuss and take action regarding matters related to the public relations of the District and receive a report from Touchstone District Services.
3. To review, discuss and take action regarding the design, planning, financing, construction and development of Station 25.
4. To review, discuss and accept the 1st Quarter financial report.
5. To review, discuss and take action accepting a resolution to open an account with BBVA.
6. To review, discuss and take action regarding adoption of the District's 2020 Investment Policy.
7. To review and take action on requirements of Government Code §2054.5191 [HB 3834 (2018)] and District compliance with cybersecurity training.
8. To review, discuss and take action regarding any needed repairs or improvements related to the operation of the District fire stations or equipment.
9. To review, discuss and accept a proposal for HDL.
10. To approve the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.251.
11. To review, discuss and approve upcoming Purchase Orders.
12. To pay District bills, ACH withdrawals and transfers for payroll as well as any other checks that are presented at the meeting.

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Meeting Agenda May 26, 2020 continued

13. To review and approve the Harris County E.S.D. No. 13 Financial Statements of April 30, 2020, as presented.
14. To consider approval of the minutes from the meeting held on April 27, 2020.
15. To review, update, and approve District and personnel matters and policies.
16. To review, discuss, and take action on hiring office assistant.
17. To review, discuss, and take action on additional Paycom service "Leave Accruals and Requests".
18. To review, discuss and take action on any District matters which need to be included on the June 2020 meeting agenda.
19. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.
20. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
21. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
22. To take action on matters considered following any closed session meetings.

Adjourn.