

**NOTICE OF PUBLIC MEETING**  
**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 13**

Notice is hereby given that the Board of Commissioners of the **Harris County Emergency Services District No. 13** will hold a public meeting on **Monday, January 23, 2023 at 6:30 P.M.**, at the following location **11900 Cypress North Houston, Cypress, Texas 77429-5948**.

The District will consider and act upon the following matters:

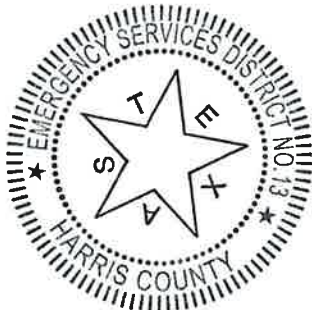
1. Call meeting to order.
2. To receive public comment.
3. To receive any reports from Fire Chief Richard Lieder and take any necessary action related to his report.
4. To receive any administrative reports from the District Staff.
5. To review, discuss and take action regarding any needed repairs or improvements related to the operation of the District fire stations or equipment.
6. To review, discuss, and take action on dispatch services.
7. To discuss, review, and approve actions necessary for provision of EMS services in conjunction with Harris County ESD No. 11.
8. To approve the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.251.
9. To review, discuss and approve upcoming Purchases.
  - a. Gym Equipment
  - b. Staff vehicle replacement
  - c. SCBA Bottles
10. To pay District bills, ACH withdrawals and transfers for payroll as well as any other checks that are presented at the meeting.
11. To receive the Treasurers' report for the District and take any action related thereto.
12. To approve the 4<sup>th</sup> Quarterly report.
13. To review and approve the District's December 2022 Financial Statement.
14. To conduct annual review of the District's Investment Policy and take any necessary action.
15. To consider approval of the minutes from the meetings held on December 27, 2022.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 13**

Meeting Agenda January 23, 2023 (continued)

16. To review, update, and approve District and personnel matters and policies.
  - a. Tuition Reimbursement Policy
  - b. Captain Job Description
  - c. Engineer Operator Job Description
  - d. Firefighter Job Description
  - e. Probationary Firefighter Job Description
  - f. Cadet Firefighter Job Description
17. To review, discuss and take action on any District matters which need to be included on the February 2023 meeting agenda.
18. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.
19. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
20. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
21. To review, discuss and take action regarding the boundary issue at the Station 25 property.
22. To take action on matters considered during closed session meetings.
23. Adjournment.

**HARRIS COUNTY  
EMERGENCY SERVICES DISTRICT NO. 13**



By: \_\_\_\_\_

*Ira A. Coveler*

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