

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 13
11900 Cypress North Houston
Cypress, Texas 77429-5948
281 894-0151

MEETING AGENDA

Monday, September 28, 2020, 6:30 P.M.

Call to Order

To receive comments from the public

Information Items:

- A. Fire Department Report
- B. Staff Report
- C. Treasurer Report

Action Items:

1. To review, discuss and take action regarding matters related to the sale of the District's Property located on Huffmeister.
2. To review, discuss and take action regarding matters related to the public relations of the District and receive a report from Touchstone District Services.
3. To review, discuss and take action regarding the loan solicitation responses received to refinance the Station 25 land loan and the new Station 25 construction loan.
4. To review, discuss and take action regarding the construction and development of Station 25.
5. To review, discuss and take action regarding matters related to dispatch services for the District.
6. To review, discuss and take action on funding the relocation of radio equipment from Plum Creek tower to a new Centerpoint tower pursuant to the combined dispatch channel agreement.
7. To review, discuss and take action on mutual aid or interlocal agreements regarding disaster operations, including revisions or amendments to the Harris County Basic Plan.
8. To review, discuss and take action regarding any needed repairs or improvements related to the operation of the District fire stations or equipment.
9. To approve the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.251.
10. To review, discuss and approve upcoming Purchase Orders.

11. To review and take action to update and amend the District's records management procedures, including (1) appointment of records officer, (2) adoption of retention schedules and (3) requesting authorization from State Library and Archives Commission to allow for electronic storage of documents
12. To review, discuss and approve renewal of a workers' comp policy through Texas Mutual.
13. To review, discuss and approve renewal of retiree benefits with TML.
14. To pay District bills, ACH withdrawals and transfers for payroll as well as any other checks that are presented at the meeting.
15. To review and approve the Harris County E.S.D. No. 13 Financial Statements of August 31, 2020, as presented.
16. To consider approval of the minutes from the meetings held on August 24, 2020.
17. To review, update, and approve District and personnel matters and policies.

a. Non-Employee Logo Use

18. To review, discuss and take action on any District matters which need to be included on the October 2020 meeting agenda.
19. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.
20. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
21. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
22. To take action on matters considered following any closed session meetings.

Adjourn.