

**NOTICE OF PUBLIC MEETING**  
**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 13**

Notice is hereby given that the Board of Commissioners of the **Harris County Emergency Services District No. 13** will hold a public meeting on **Monday, November 22, 2021 at 6:30 P.M.**, at the following location **11900 Cypress North Houston, Cypress, Texas 77429-5948**.

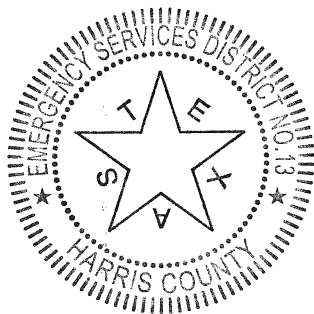
The District will consider and act upon the following matters:

1. Call meeting to order.
2. To receive public comment.
3. To review, discuss and take action regarding the acquisition of new election equipment from Hart Intercivic for future District elections.
4. To review, discuss and take action regarding matters related to the sale of the District's Property located on Huffmeister.
5. To review, discuss and take action regarding matters related to the public relations of the District and receive a report from Touchstone District Services.
6. To review, discuss and take action regarding hiring a new Training Chief.
7. To review, discuss and take approve the 2022 revised budget.
8. To review, discuss and take action regarding a boundary problem at the Station 25 property.
9. To review, discuss and take action regarding the construction and development of Station 25 including the approval of any pay applications presented.
10. To receive any reports from Fire Chief Richard Lieder and take any necessary action related to his report.
11. To receive any administrative reports from the District Staff
12. To review, discuss and take action regarding any needed repairs or improvements related to the operation of the District fire stations or equipment.
13. To review, discuss, and take action on dispatch services.
14. To discuss, review, and approve actions necessary for provision of EMS services in conjunction with Harris County ESD No. 11.
15. To approve the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.251.
16. To review, discuss and approve upcoming Purchase Orders.
17. To review, discuss and approve Breedlove & Co to perform out 2021 audit.
18. To discuss and authorize water utility bills to be paid via autopay ACH.
19. To review, discuss, and approve renewing Workers' Compensation Policy with Texas Mutual for 2022.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 13**

Meeting Agenda November 22, 2021 *(continued)*

20. To pay District bills, ACH withdrawals and transfers for payroll as well as any other checks that are presented at the meeting.
21. To receive the financial report for the District and take any action related thereto.
22. To review and approve the District's October 2021 Financial Statement.
23. To consider approval of the minutes from the meetings held on October 25, 2021.
24. To review, update, and approve District and personnel matters and policies.
  - a. 2022 pay rates
25. To review, discuss and take action on any District matters which need to be included on the December 2021 meeting agenda.
26. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.
27. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
28. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
29. To take action on matters considered during closed session meetings.
30. Adjournment.



**HARRIS COUNTY  
EMERGENCY SERVICES DISTRICT NO. 13**

By: 

**IRA A. COVELER**, District Counsel  
COVELER & PEELER, P.C.  
Two Memorial City Plaza  
820 Gessner, Suite 1710  
Houston, Texas 77024  
Telephone: (713) 984-8222  
Facsimile: (713) 984-0670