

NOTICE OF PUBLIC MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 13

Notice is hereby given that the Board of Commissioners of the **Harris County Emergency Services District No. 13** will hold a public meeting on **Monday, April 25, 2022 at 6:30 P.M.**, at the following location **11900 Cypress North Houston, Cypress, Texas 77429-5948**.

The District will consider and act upon the following matters:

1. Call meeting to order.
2. To receive public comment.
3. To review, discuss and take action regarding a boundary problem at the Station 25 property.
4. To review, discuss and take action regarding the construction and development of Station 25 including the approval of any pay applications presented.
5. To receive any reports from Fire Chief Richard Lieder and take any necessary action related to his report.
6. To receive any administrative reports from the District Staff
7. To review, discuss and approve MOU with Buy Board Purchasing.
8. To review, discuss and take action regarding any needed repairs or improvements related to the operation of the District fire stations or equipment.
9. To review, discuss, and take action on dispatch services.
10. To discuss, review, and approve actions necessary for provision of EMS services in conjunction with Harris County ESD No. 11.
11. To discuss, review, and approve removing the probationary pay rates for hourly personnel.
12. To approve the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.251.
13. To review and take action on Logistics Captain Job Description, personnel appointment and pay rate.
14. To review, discuss and approve upcoming Purchase Orders.
 - a. PO#000-112: Upgrade access control with AudioLink
 - b. Purchase of 60 chairs and 24 tables for station 22 and station 24 training rooms.
 - c. Comcast Direct Internet Access fiber circuits for stations 21, 22, 23, 24.
 - d. Install manual bypass electrical switches at stations 21, 23, 24 for portable generator connection.
 - e. Rebuild back fence at Station 24.
15. To pay District bills, ACH withdrawals and transfers for payroll as well as any other checks that are presented at the meeting.

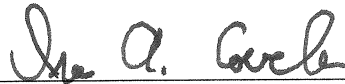
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Meeting Agenda April 25, 2022 (continued)

16. To receive the Treasurers' report for the District and take any action related thereto.
17. To review and approve using remaining funds from the construction of Station 25 to reimburse the District for architectural expenses encumbered during construction of Station 25 in the amount of \$209,160.09.
18. To review and approve the District's March 2022 Financial Statement.
19. To review and approve the 2022 1st Quarter Investment Report.
20. To consider approval of the minutes from the meetings held on March 28, 2022.
21. To consider creating a comfort dog program for the department.
22. To review, update, and approve District and personnel matters and policies.
 - a. Reclassification of part time hourly personnel to full time hourly.
23. To review, discuss and take action on any District matters which need to be included on the May 2022 meeting agenda.
24. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.
25. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
26. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
27. To take action on matters considered during closed session meetings.
28. Adjournment.

**HARRIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 13**

By:



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